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|  | National Alumni Association  Greater Dallas Chapter P.O. Box 225953 Dallas, TX 75222-5953 |

# Class/Organization Meeting Request

## Request Guidelines

1. The person making the request must be financially active in the national alumni and/or chapter alumni.
2. The organization must be nationally recognized by the alumni association.
3. All meeting requests must be postmarked or received by 11/30/2018 by 12am CST.
4. All questions/concerns should be sent to **Maxine Pride**, mp70asu@yahoo.com 214-662-4384.
5. The form must be filled out completely.
6. No meeting rooms will be assigned unless a meeting request form is completed and submitted by the deadline.

## Request Information

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| Title of Meeting: |  |  |  |  |
| Class or Organization (if applicable): |  |  |  |  |
|  |  |  |  |  |

## Requestor Information

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| --- | --- | --- |
| Requestor Name: | |  |
| Chapter Name: | |  |
| E-Mail Address: | |  |
| Phone No: |  | |

## For Committee Use Only

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| --- | --- | --- | --- | --- |
| Date Received: |  |  | Time: |  |
| Location: |  |  | Confirmation Sent: |  |